NDMS/LOG Chief Conference Call
Thursday, August 18, 2011
1405-1450 hours Eastern Daylight

“Are You Ready for Some FOOTBALL” Issue

IN ATTENDANCE: AK-1, AL-1, AL-3, AR-1, CA-4, CA-6, CA-11, CT-1, DMORT-III, FL-1, FL-3, FL-5, IMSuRT-S, IMSuRT-W, MD-1, MI-1, NJ-1, MA-1, MN-1, NMRT-C, NMRT-E, NVRT-3, NY-2, OH-1, OH-5, OH-6, OK-1, OR-2, SC-1, PA-1, TN-1, VA-1, WA-1, HQ, LOGS, LRAT, OPS, MSC-Dallas, MSC-Frederick.

ASPR LOGISITCS MANAGEMENT: Victor Harper

- **UNDECLARED PROPERTY:** You need to account for all undeclared federal property, whether housed in a federal facility or not. Due to the budget restraints that come with the end of the fiscal year, this needs to be done asap. You can email asprpropertymanagement@ees.hhs.gov to assist you.

- **NEW UNIFORMS UPDATE:** Since last call, Dr. Yeskey has approved the new uniform contract and logistic process and hope to have something in place by the end of the year. As part of this approval, we will be writing a new uniform policy and will be vetting it thru some of the Log Chiefs in the field.

- **LOGISTICS CONOPS:** We have developed a 50 page draft of the Logistics Conops that is still going through the approval phase. This doc lays out not only how Logistics is structured from the HQ level down to the teams, but, our type of personnel and their responsibilities, and what resources we have to accomplish our missions. We hope to get this doc out to the field in the next week or so.

- **CACHE & WAREHOUSE RESTRUCTURING:** The Deputy Assistant Secretary has made a decision to reduce the number of DMAT caches in our inventory. We had 55 – we will now support 40. We will be physically redistributing this property in the near future.

- **END OF BUDGET YEAR:** Because of regionalization, we have been able to accomplish some things with the NDMS system that we couldn’t do before due to funding:
  - Have (3) Mission Support Centers that will also have training capabilities for the teams.
  - Provide new IT and communications equipment.
  - New property management system (hopefully web-based).

- **MONTHLY CONFERENCE CALL:** The feedback provided seemed to indicate that we need to have a conference call more often than the suggested quarterly time period. Beginning this month, we will be having our Log Chief conference call every other month, on the even months (not to include December). This means there will NOT be a Log Chief conference until October.

ASPR LOGISTICS OPERATIONS: Jimmy Phillips

No issues.
ASPR LOGISTICS DISTRIBUTION: Mike Bourg
- IPR’s for teams with cache maintenance responsibilities have been approved thru August, so cache maintenance should be continued.
- The board for selecting the logistics custodians has met. Once the selectees have been notified, a meeting will take place outlining responsibilities, etc. The warehouse transitions should take place in September.

Any questions contact michael.bourg@hhs.gov.

CACHE ISSUES: Bob Bishop
It is essential that you take the time to properly tie down and secure the WS tents on deployments AND training missions.

Western Shelter All Weather Capability Statement: It is intended that the Western Shelter System shall be occupied and maintained 24/7 when deployed to ensure high-wind tie-down systems are operating properly and snow build-up kept to an acceptable minimum, therefore third party testing for wind and snow load is not required. The Western Shelter System has proven record to withstand 50 mph sustained wind loads and 65 mph gusts, 6” snow loads, heavy rain (2” per hour), and cold temperature extremes to -40F without compromising structure or effectiveness of primary mission.

PROPERTY: Tonya Kuhn-McLain
IC’s may be receiving notifications from Sunflower (property management system) notifying them that an asset as been updated. Ongoing reconciliations at the HQ level are causing these automated messages and NO actions need to be taken on your part.

New email for all your property needs: asprpropertymanagement@ees.hhs.gov

LOGISTICS FULFILLMENT, BIO-MED, & SHIPPING:
No Logistics, Medical Fulfillment, Bio-Med, or Shipping Issues

PHARMACY: Mike Bourg
- All Pharmacy caches are ready for Hurricane Season.
- We are still in the process of rotating ACLS bags. One item in these bags has been recalled. We should be receiving the replacement items next week. Someone from MSC-Frederick Pharmacy will be contacting the individual teams with affected ACLS bags.

FLEET: Chuck Stovall
- All new license plates for the vehicles should have been received. If you have not received new license plates for your vehicles, contact chuck.stovall@hhs.gov.
- Most of the Fleet credit cards are expiring August 31, 2011 and the new ones are in the process of being mailed out. If you have not received your new fleet credit card by Friday, August 26, email Chuck.
OPEN FORUM:

Excess property?
- Work with Tonya directly if you have excess property in your warehouse that needs removing. This is a time sensitive issue; we have the funding NOW to move these items out. asprpropertymanagement@ees.hhs.gov

Has there been any discussion on holding a training session for new Logistics Chiefs?
- We have run out of money to have any more for this budget year, but will be looking into it for FY12.

How do we track burn rates during missions?
- The IRCT Log Chiefs have burn rates sheets and should be distributing them during deployments so that you can work together to obtain this information. A cross discussion was held suggesting different ways to control inventory on deployments.

Can we put together a power point to identify items of each cache for training when no physical cache is available?
- This has been in the works for years but unfortunately keeps getting pushed to a back burner; power point or catalog books. We will hope that part of the new property management program will allow for associated photos.

Will there be a Logistics track at the 2012 Summit?
We have no information on the Summit at this time; too early.

Is there an update on the team meeting/storage space issue?
Mr. Harper advises this is sensitive issue and has been thru Legal several times. There will be guidance coming out on what can and cannot be done and will outline the teams’ options.

Some individual credit cards are expiring soon.
These cards are monitored by NDMS and typically are sent out to the individual card holder prior to the expiration date. Work with your team commander if you have issues.

Mr. Harper will be working with the Management Working Group and PDB to see if they can develop online cache identification and communications training. He will look into the communications within the COMM group to include re-instituting a COMM conference call.

The next Conference Call is scheduled for:
Thursday, October 20, 2011 @ 2PM Eastern
1-877-872-1001  ID: 564